



Association of Women in the Metal Industries

Code of Conduct

Confidentiality

During their tenure on the International Board of Directors, Regional Council, or Chapter Board of the Association of Women in the Metal Industries (AWMI), Board members gain access to information that is considered confidential and/or proprietary. Such information includes but is not limited to financial reports, membership information, submitted proposals, and decisions made with regard to the business of AWMI.

Since confidential and proprietary information is crucial to the operation of AWMI, and because AWMI in some instances has the obligation to protect such information, Board members must agree that they will not use, publish or disclose such information during or subsequent to their participation on the Board. They will preserve the restricted nature of this information except to the extent that it becomes publicly available or is otherwise lawfully obtained outside the scope of this agreement from third parties and then will use such information solely for the benefit of AWMI and not any other organization with which they may be affiliated.

Antitrust

Board members must conduct themselves in a manner consistent with antitrust laws and be familiar with the specific guidelines issued by AWMI. As leaders of AWMI, Board members will enforce antitrust laws to the best of their ability.

Conflicts of Interest

Members of any AWMI Board have an obligation to disclose and eliminate (if necessary) any potential or duality of interest or conflict of interest.

Please answer the following questions:

1. Do you (or a member of your family) have, directly or indirectly, an employment, consultant or volunteer position with, or a material interest in any entity with which AWMI does business, proposes to do business, or could reasonably be expected to do business?

No

Yes

If yes, please list the entities and describe the nature of the relationship.

Code of Conduct (continued)

2. Have you (or member of your family) used the name, image, service/trademarks or confidential and/or strategic information of our organization, affiliates or their resources or property, in connection with any commercial or other interest or activity not associated with our organization?

No

Yes

If yes, please describe.

I hereby certify that I have read, understand and agree to AWMI's policies as described in this statement with respect to confidentiality, antitrust, and conflicts of interest, and that the information given in this statement is complete and accurate to the best of my knowledge. My signature below also acknowledges my understanding that I have a duty to supplement the information I have provided if such information changes prior to the next annual request for information or if I become aware of a situation in which the possibility of conflict of interest may exist.

Print Name

Board/Council Position

Signature

Date

Distribution:

IBOD members submit completed forms to AWMI Headquarters.

Regional Council members (other than Regional Directors) submit completed forms for retention at Region.

Chapter Board members (other than Chapter Presidents) submit completed forms for retention at Chapter.